

**THE NORTH CAROLINA STATE BAR  
BOARD OF CONTINUING LEGAL EDUCATION**  
208 Fayetteville Street, Post Office Box 26148  
Raleigh, NC 27611  
(919) 733-0123

**TEACHER'S APPLICATION FOR CLE CREDIT  
FOR TEACHING AT A LAW SCHOOL OR PARALEGAL SCHOOL**

**NOTE: Please use this form to apply for CLE credit for courses taught at an ABA accredited law school, a law school licensed by the Board of Governors of the University of North Carolina actively seeking ABA accreditation, or a paralegal or substantive law course taught at a paralegal school or program. Do not use this form to request teaching credit for other CLE programs.**

**A course syllabus that clearly outlines the course content must accompany this teaching form.**

1. Name of Teacher: \_\_\_\_\_ Telephone: (\_\_\_\_\_) \_\_\_\_\_
  2. NC State Bar Membership Number: \_\_\_\_\_ E-mail: \_\_\_\_\_
  3. Address: \_\_\_\_\_
  4. Name of Educational Institution or Program: \_\_\_\_\_
  5. Address: \_\_\_\_\_
  6. Exact Title of Course: \_\_\_\_\_
  7. Date(s) Course was taught: \_\_\_\_\_
  8. How many credit hours were given to the class by the educational institution:  
\_\_\_\_\_ semester credit hours (for schools on the semester system)  
\_\_\_\_\_ quarter credit hours (for schools on the quarter system)
  9. Requested Number of CLE Hours for Teaching
    - a. Semester Hours  
\_\_\_\_\_ semester hours x 5 = \_\_\_\_\_ total number of CLE credit hours
    - b. Quarter Hours  
\_\_\_\_\_ quarter hours x 3.5 = \_\_\_\_\_ total number of CLE credit hours
  10. A course syllabus that clearly outlines the course content must accompany this teaching form.
  11. By submitting this form, the attorney understands that a \$3.00 fee per credit hour will be billed to the attorney for the CLE credit hours awarded to the course.
  12. Attorneys are also required to complete the mandatory CLE requirements set forth in Rule .1518 (b) of the CLE rules.
- The teacher represents that to his or her knowledge this CLE activity (A) complies with the Continuing Legal Education Rules and Regulations including any amendments thereto, and (B) has not been previously disapproved by the Board of Continuing Legal Education.
- Date: \_\_\_\_\_ Teacher's Signature: \_\_\_\_\_

**FOR MORE INFORMATION ON CLE REQUIREMENTS VISIT:  
[www.nccle.org](http://www.nccle.org)**