

**THE NORTH CAROLINA STATE BAR
BOARD OF CONTINUING LEGAL EDUCATION**

rev. 12/25

217 E. Edenton St.
P.O. Box 26148
Raleigh, NC 27611
(919) 733-0123
CLEApplications@ncbar.gov

FOR OFFICE USE ONLY

CLE Year: _____
Sponsor #: _____

Application Status:
☐ Approved ☐ Denied

Application for Registered Sponsor Status for North Carolina Continuing Legal Education (27 N.C.A.C. Chapter 1D .1522)

Accepted via email only, December 1st–31st annually.

1. CLE Sponsor Name & NC Sponsor Number: _____
2. Contact Email Address: _____
3. Name of Contact Person: _____
4. Sponsor Mailing Address: _____
5. How long have you sponsored CLE programs that were accredited by the North Carolina State Bar Board of Continuing Legal Education (NC CLE Board)? _____
6. Have your CLE courses been approved or accredited in other states? If so, identify the state(s).

7. Have you ever had “accredited sponsor,” “registered sponsor,” or equivalent status in North Carolina or in any other state? If so, identify the state(s).

8. Approximately how many CLE Courses do you provide per year? _____
9. List twenty (20) original CLE Courses/programs you presented in the 2025 CLE year that were accredited by the NC CLE Board. **Note: 2025 CLE year is from March 1, 2025-February 28, 2026; On-Demand programs of recorded accredited live programs will not be accepted.**
For each program, include the following: title, date, and NC CLE Course Number.
 1. _____
 2. _____
 3. _____
 4. _____
 5. _____
 6. _____
 7. _____

8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____
16. _____
17. _____
18. _____
19. _____
20. _____

By submitting this application, the CLE Sponsor agrees to abide by all NC CLE Rules outlined in **27 N.C.A.C Chapter 1D .1500, et seq.**, as well as all supplemental policies implemented by the NC CLE Board and the NC CLE Department. These expectations include, but are not limited to:

1. Maintaining accurate and up-to-date contact information for all Sponsor representatives and notifying the NC CLE Department immediately of any changes.
2. Responding promptly to all NC CLE Department communications and inquiries.
3. Submitting Course Applications and course materials for all programs at least 40 days prior to the scheduled presentation date.
4. Complying with all Attendance Reporting requirements and deadlines (within 30 days of program completion; all February attendance due by March 15 annually).
5. Ensuring prompt payment of all fees invoiced to the Sponsor Account.

Designation as a Registered Sponsor is contingent upon substantial prior compliance with the requirements of **27 N.C.A.C. Chapter 1D .1500, et seq.** Benefits of Registered Sponsor Status include presumptive approval of CLE programs and authorization to offer Professionalism for New Attorneys (PNA) programs for NC Accreditation pursuant to **27 N.C.A.C. Chapter 1D .1525.**

Submission of this application does not guarantee approval. The NC CLE Department will review the application for eligibility, and a written decision letter regarding status will be sent to the email address and the mailing address provided in this application.

The Sponsor acknowledges that Registered Sponsor Status may be revoked by the NC CLE Board of Continuing Legal Education at any time during the applicable CLE year for violations of the rules and policies established by the CLE Board and CLE Department.

Date: _____

Signature: _____

Printed Name: _____

Title: _____